



# BOARD OF COMMISSIONERS

1 S. Main St., 9<sup>th</sup> Floor  
Mount Clemens, Michigan 48043  
586.469.5125 FAX 586.469.5993  
macombcountymi.gov/boardofcommissioners

## AUDIT COMMITTEE

TUESDAY, NOVEMBER 29, 2011

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes dated 07-28-11 (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. Approve Plante & Moran as the Auditor to Perform the Department of Roads 2011 Audit for Year Ending 09-30-11 (mailed)
7. New Business
8. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
9. Adjournment

**MEMBERS: Fraschetti-Chair, Mocerri-Vice-Chair, Brown, DiMaria, Flynn, Gralewski, Sabatini, Sauger, Tocco and Vosburg (ex-officio)**

### MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg  
District 8  
Chair

Marvin E. Sauger  
District 2  
Vice Chair

Fred Miller  
District 9  
Sergeant-At-Arms

Toni Mocerri – District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland Fraschetti- District 10

Bob Smith- District 12

Phillip A DiMaria- District 3

Ray Gralewski- District 5

Don Brown- District 7

Kathy Tocco- District 11

Joe Sabatini- District 13

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Approve Plante & Moran as the auditor to perform the Department of Roads 2011 audit for year ending 09-30-11, as per correspondence from Plante & Moran dated July 15, 2011, subject to approval of the Office of County Executive.

**INTRODUCED BY** Commissioner Roland Frascchetti, Chair, Audit Committee

Please reference Section 8.3.1 of the Charter (copy attached)

**COMMITTEE/MEETING DATE**

Audit Committee 11-29-11



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 Clinton Township, MI 48038  
 Tel: 586.416.4900  
 Fax: 586.416.4901  
 plantemoran.com

July 15, 2011

Mr. Peter Provenzano  
 Finance Director  
 Macomb County  
 117 S. Groesbeck  
 Mt. Clemens, MI 48043

**Re: 2011 Audit Fees**

Dear Mr. Provenzano:

We are complimented by the County's consideration of our firm to serve as auditors for the Macomb County Department of Roads. We would like to take this opportunity to communicate to you our proposed fees for our services for the year ending September 30, 2011, which would be consistent with the services we provided previously to the Road Commission of Macomb County and include:

- Annual financial statement audit of Road Department funds, including preparation, printing and binding of the Road Department's annual financial report
- Annual audit of the Road Department's federal programs, including preparation, printing and binding of the Road Department's annual report of federal awards supplemental information
- Letter of comments and recommendations, including internal accounting controls and related financial matters
- Presentation of the audit report to the Road Department officials
- Telephone calls during the year to address questions and issues as they arise
- Periodic update letters during the year on current events impacting municipal finance

Our proposed fee for the audit of the Road Department's basic financial statements for 2011 is \$53,900. Our proposed fee for the Road Department's audit of federal awards is \$5,000, assuming one major program. Again this year, the fees proposed above are less than the fees for the previous year's audits.

Our commitment to municipal auditing, accounting and consulting has provided us with a range and depth of experience that we believe is unequaled by any other firm. We currently serve over 200 governmental clients in the State of Michigan providing evidence of the reasonableness of our fees and our reputation in the public sector.

Mr. Peter Provenzano  
Macomb County

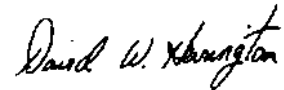
July 14, 2011  
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We thank you for the opportunity to submit this letter and look forward to the opportunity to continue serving as auditors for the Road Department. We feel our qualities and experience make us particularly well suited to meet your needs.

If you need any additional information or would like to discuss further, please give us a call.

Yours truly,

**PLANTE & MORAN, PLLC**



**David W. Herrington**

### **Section 8.3 Independent Audit**

**8.3.1** The Commission shall establish from its members an Audit Committee. The Executive, with the consent of the Audit Committee, shall hire an independent certified public accountant to conduct an annual independent audit as required by law. The Audit Committee shall cause to be conducted such other audits as determined necessary by the Audit Committee, subject to the appropriations in the County's annual budget for such purpose.

**8.3.2** Financial reports and audits shall be prepared, transmitted, and filed as required by law and ordinance and shall be available for public inspection.

### **Section 8.4 Debt Limit and Borrowing Authority**

The County may borrow in accordance with applicable law, except the County shall not incur any indebtedness which shall exceed 10% of the state equalized value of the taxable property within the County.

### **Section 8.5 Taxing Authority**

**8.5.1** The County may by ordinance levy and collect any tax, fee, rent, toll, or excise authorized by law.

**8.5.2** The County may levy an ad valorem property tax not in excess of 1% of the state equalized valuation of the taxable property within the County. The levy of taxes from within the ad valorem property tax limitation shall not exceed, unless otherwise approved by the electors, 5.19 mills as is adjusted currently and may be adjusted in the future by applicable constitutional and statutory requirements. An increase in the tax authorization may be approved by the voters of the County for a period of not more than 20 years.

### **Section 8.6 Budget Preparation and Transmittal**

**8.6.1** The Executive shall prepare and administer a comprehensive balanced budget in a manner which assures coordination among Agencies. The Executive shall transmit the comprehensive balanced budget for the next fiscal year to the Commission at least 90 days before the next fiscal year begins. The comprehensive balanced budget prepared and recommended by the Executive shall contain, at a minimum, the budget message, budget document, the proposed appropriations ordinance containing the information required by law, and any information required by the Commission, law, or ordinance.

**8.6.2** Not less than once each year the Executive shall submit to the Commission a proposed long-range capital improvement program and capital budget.