

**MINUTES OF THE
ADMINISTRATIVE SERVICES COMMITTEE**

WEDNESDAY, JUNE 10, 2009

At a meeting of the **Administrative Services Committee**, held Wednesday, June 10, 2009, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Lampar, Mijac, Sauger and Szczepanski.

Other Commissioners Also Present:

Crouchman and Duzyj.

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:08 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Lampar, supported by Brown, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Camphous-Peterson, supported by J. Flynn, to approve the April 22 and May 13, 2009 minutes of this committee, as written. **The Motion Carried.**

**AWARD BID FOR COUNTY'S PROPERTY & CASUALTY INSURANCE
AGENT OF RECORD**

Mr. Anderson provided an overview and stated that he is satisfied that they will be able to meet the County's needs.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE RECOMMENDATION OF JOHN ANDERSON, DIRECTOR OF RISK MANAGEMENT, JOHN FOSTER, ASSISTANT FINANCE DIRECTOR, AND FRANK KRYCIA,

ASSISTANT CORPORATION COUNSEL (THE REVIEW PANEL) IN SELECTING THE LOWEST PRICED BIDDER, NICKEL & SAPH, INC., AS MACOMB COUNTY'S PROPERTY AND CASUALTY INSURANCE AGENT OF RECORD FOR A TWO YEAR PERIOD, AUGUST 1, 2009 THROUGH JULY 31, 2011.

The following commissioners spoke: Brown, Lampar and Sauger.

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED.**

NEW BUSINESS

Commissioner Szczepanski spoke about the recent recount at Utica Community Schools.

ADJOURNMENT

MOTION

A motion was made by Lampar, supported by Camphous-Peterson, to adjourn the meeting at 9:20 a.m. **The Motion Carried.**

Corinne Bedard
Committee Reporter