

**MINUTES OF THE
ADMINISTRATIVE SERVICES COMMITTEE**

WEDNESDAY, SEPTEMBER 16, 2009

At a meeting of the **Administrative Services Committee**, held Wednesday, September 16, 2009, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Lampar, Sauger and Szczepanski.

Absent and excused was Mijac.

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Camphous-Peterson, supported by Lampar, to adopt the agenda, as amended (to include #8). **The Motion Carried.**

MINUTES

MOTION

A motion was made by J. Flynn, supported by Lampar, to approve the August 19, 2009 minutes of this committee, as written. **The Motion Carried.**

UPDATE ON BOARD OF COMMISSIONERS STAFF RESPONSIBILITIES

Chair Vosburg said a report was provided indicating the additional responsibilities absorbed by Board Office staff due to the elimination of the Director of Board Services position.

MOTION

A motion was made by Camphous-Peterson, supported by Lampar, to receive and file the report provided on additional responsibilities absorbed by Board Office staff.

The following commissioners spoke: Lampar, Gieleghem, Brown and Sauger.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

UPDATE ON GREEN SCHOOLS PROGRAM

Chair Vosburg indicated that information was provided on the Macomb County Green Schools Program so commissioners can talk with the schools in their districts. She noted that the information is also posted on the website.

MOTION

A motion was made by Szczepanski, supported by Camphous-Peterson, to receive and file the update on the Macomb County Green Schools Program.

The following commissioners spoke: J. Flynn, Gielegghem and Brown.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

ADOPT RESOLUTION IN HONOR OF GREEN ELEMENTARY'S DEDICATION OF NEW SCHOOL BUILDING (OFFERED BY VOSBURG)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION IN HONOR OF GREEN ELEMENTARY'S DEDICATION OF NEW SCHOOL BUILDING. **THE MOTION CARRIED.**

NEW BUSINESS

Mr. Anderson addressed committee regarding his budget recommendations, which he indicated will be discussed at a Budget Committee meeting. He said he achieved his target for savings and those savings will translate into actual general fund savings.

The following commissioners spoke: Gielegghem, Brown, Szczepanski and J. Flynn.

ADJOURNMENT

MOTION

A motion was made by Szczepanski, supported by Brown, to adjourn the meeting at 9:32 a.m. **The Motion Carried.**