

**MINUTES OF THE  
ADMINISTRATIVE SERVICES COMMITTEE**

**WEDNESDAY, OCTOBER 7, 2009**

At a meeting of the **Administrative Services Committee**, held Wednesday, October 7, 2009, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, Lampar, Mijac, Sauger and Szczepanski.

Absent and excused was J. Flynn.

**Other Commissioners Also Present:**

Doherty

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:11 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

Chair Vosburg requested the addition of an agenda item: introduction of new employee in the Risk Management and Safety Department and noted that the report under #5 will be provided by Mr. Anderson.

**MOTION**

A motion was made by Camphous-Peterson, supported by Lampar, to adopt the agenda, as amended. **The Motion Carried.**

**INTRODUCTION OF NEW EMPLOYEE IN THE RISK MANAGEMENT AND SAFETY DEPARTMENT**

Mr. Anderson introduced Ben Treppa, their new Safety Specialist.

The following commissioners spoke: Doherty and Vosburg.

**REPORT FROM JOHN ANDERSON REGARDING TASK FORCE TO REVIEW HEALTH CARE RFP RESPONSES AND OVERVIEW OF HEALTH CARE RFP RESPONSES/JOHN ANDERSON**

Mr. Anderson provided an overview of the bid process and work of the Task Force and reviewed a handout on current 2009 health care plans and costs for retirees and active employees.

**MOTION**

A motion was made by Camphous-Peterson, supported by Szczepanski, to receive and file the reports provided by Mr. Anderson.

The following commissioners spoke: Camphous-Peterson, Doherty, Sauger and Vosburg.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

**ADJOURNMENT**

Chair Vosburg adjourned the meeting at 10:01 a.m.

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**Corinne Bedard**  
**Committee Reporter**