

**MINUTES OF THE
COURTS & CLERK/REGISTER OF DEEDS COMMITTEE**

TUESDAY, AUGUST 23, 2011

At a meeting of the **Courts & Clerk/Register of Deeds Committee**, held Tuesday, August 23, 2011, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Gralewski-Chair, Carabelli, DiMaria, Frascchetti, Miller and Smith.

Absent and excused was Sauger.

Other Commissioners Also Present:

Flynn and Mocerì.

There being a quorum of the committee present, Chair Gralewski called the meeting to order at 11:01 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by DiMaria, supported by Frascchetti, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Miller, supported by Frascchetti, to approve the July 26, 2011 minutes of this committee, as written. **The Motion Carried.**

APPROVE STUDY, ASSESSMENT, AND RECOMMENDATION FOR TRACT INDEX / COUNTY CLERK-REGISTER OF DEEDS (referred back at 07-28-11 Full Board meeting)

A two-page newspaper article was distributed.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY MILLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COUNTY CLERK/REGISTER OF DEEDS TO ACCEPT THE PROPOSAL SUBMITTED BY CWIEK, IRVING PC TO PROVIDE A STUDY, ASSESSMENT, AND RECOMMENDATION AS THE FIRST STEP TOWARDS THE FORMATION OF A REAL ESTATE TRACT INDEX, WHICH WOULD GREATLY IMPROVE MACOMB COUNTY'S REAL ESTATE SYSTEM, AT A COST NOT TO EXCEED \$71,550. FUNDS ARE AVAILABLE IN THE TECHNOLOGY FUND #27023601, THE USE OF WHICH IS RESTRICTED BY STATE LAW SOLELY TO TECHNOLOGY IMPROVEMENTS IN THE REGISTER OF DEEDS. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE.

Carmella Sabaugh gave an overview of this request.

Commissioner DiMaria asked if there were other bidders. Carmella Sabaugh replied, no. Commissioner DiMaria asked if Cwiek, Irving PC has a Michigan presence. Carmella Sabaugh said they have a location in St. Clair Shores.

Commissioner Frascetti felt the records should be maintained and realized it is cost intensive to go back in time; he suggested going back to 1994 and move forward. He thought there may be a way of having a system set up and then upload it. Carmella Sabaugh replied, that is why they are doing the study to see the options and the best way to proceed.

Chair Gralewski called for a vote on the motion and **THE MOTION CARRIED WITH CARABELLI VOTING "NO."**

AUTHORIZE PURCHASE OF A T1 LINE AND INTERNET SERVICE / COUNTY CLERK-REGISTER OF DEEDS

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY MILLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COUNTY CLERK/REGISTER OF DEEDS TO PURCHASE A T1 LINE AND INTERNET SERVICE FROM VERIZON OR ANOTHER VENDOR RECOMMENDED BY THE IT DEPARTMENT AT AN INITIAL COST NOT TO EXCEED \$2,162 AND A MONTHLY COST NOT TO EXCEED \$635. FUNDING IS AVAILABLE IN THE REGISTER OF DEEDS TECHNOLOGY FUND. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE.

Commissioner Miller inquired if ACS, Inc. is local. Carmella Sabaugh said they are a national firm. As stated in the resolution, this request would provide a second T1 line and Internet access, which may be combined with the existing line to provide higher bandwidth to the Register of Deeds staff. This will provide faster access to data and fast transfers of images. Betty Oleksik noted by adding a second T1 line it would provide for a better flow.

Chair Gralewski called for a vote on the motion and **THE MOTION CARRIED WITH CARABELLI VOTING "NO."**

APPROVE INSTALLATION OF 20 NETWORK DROPS / COUNTY CLERK-REGISTER OF DEEDS

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY FRASCHETTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE INSTALLATION OF 20 NETWORK DROPS IN THE COUNTY CLERK/REGISTER OF DEEDS OFFICE BY WESTERN TEL-COM, INC. AT A COST NOT TO EXCEED \$7,660. FUNDING IS AVAILABLE IN THE COUNTY CLERK/ REGISTER OF DEEDS EQUIPMENT MAINTENANCE ACCOUNT (10121501-93101) WHICH IS DEDICATED SOLELY FOR EQUIPMENT MAINTENANCE AND UPGRADES. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED WITH CARABELLI VOTING "NO."**

ADJOURNMENT

MOTION

A motion was made by Miller, supported by DiMaria, to adjourn the meeting at 11:19 a.m. **The Motion Carried.**

Denise M. Jacks
Committee Reporter