

**MINUTES OF THE
HEALTH & HUMAN SERVICES AND JUSTICE & PUBLIC
SAFETY COMMITTEES**

WEDNESDAY, APRIL 22, 2015

At a **joint** meeting of the **Health and Human Services (HHS) and Justice and Public Safety (JPS) Committees**, held Wednesday, April 22, 2015, on the 5th Floor of the Court Building, in the Court Administrator's Conference Room, 40 North Main, Mount Clemens, the following members were present:

Duzyj-HHS Chair, Smith-HHS Vice-Chair, Vosburg-JPS Chair, Marino-JPS Vice-Chair, Brown, Carabelli, Flynn, Klinefelt, Mijac, Miller, Sauger and Tocco.

Absent and excused was Sabatini.

There being a quorum of the committee present, HHS Chair Duzyj called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Carabelli, supported by Marino, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Carabelli, supported by Marino, to approve the HHS minutes dated 12-15-14, 1-26-15 and 2-9-15 and JPS minutes dated 3-11-15, as written. **The Motion Carried.**

PUBLIC PARTICIPATION

Ken Vercast, Harrison Township Supervisor
Lt. Paul Brown, Clinton Township Fire Department

ADOPT UPDATED ANIMAL CONTROL REGULATIONS/ANIMAL SHELTER

Jeff Randazzo, Chief Animal Control Officer, summarized the changes made to the current regulations.

The following commissioners spoke: Klinefelt, Marino, Smith and Flynn.

MOTION

A motion was made by Flynn, supported by Mijac, to refer this agenda item to the next meeting. **The Motion Carried.**

APPROVE 2015 ANNUAL ACTION PLAN TO ACCEPT FEDERAL GRANT FUNDS/MCCSA

Joe Cooke, Division Director, and Stephanie Burgess, Program Manager of Community Development, were present.

MOTION

A motion was made by Vosburg, supported by Marino, to forward to the Finance Committee a recommendation to approve the recommended 2015 Annual Action Plan to accept federal grant funds.

The following commissioners spoke: Carabelli and Vosburg.

Chair Duzyj called for a vote on the motion and **The Motion Carried.**

BUDGET AMENDMENT/WEST NILE VIRUS COMMUNITY SURVEILLANCE PROJECT/HEALTH

Steve Lichota, Associate Director, was present.

MOTION

A motion was made by Miller, supported by Carabelli, to forward to the Finance Committee a recommendation to approve an increase in revenues and expenses in the Fiscal year 2014/15 Health Grant Funds through acceptance of new funding in the amount of \$6,000 from the Michigan Department of Community Health for the West Nile Virus Community Surveillance Project; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

**ADOPT PROCLAMATION PROCLAIMING APRIL AS SEXUAL ASSAULT
AWARENESS MONTH IN MACOMB COUNTY (OFFERED BY VICE-CHAIR TOCCO)**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Sauger, supported by Miller, to recommend that the Board of Commissioners adopt a resolution proclaiming April as Sexual Assault Awareness Month in Macomb County.

Commissioner Vosburg requested that the resolution be offered by all commissioners; there were no objections.

Chair Duzyj called for a vote on the motion and **THE MOTION CARRIED.**

JPS Chair Vosburg chaired the meeting.

BUDGET AMENDMENT/AAA TRAFFIC SAFETY GRANT AWARD/SHERIFF

MOTION

A motion was made by Carabelli, supported by Duzyj, to forward to the Finance Committee a recommendation to concur with the Sheriff's request to amend the Sheriff's General Fund Budget to receive \$10,200; the funds will increase revenue and expenses by the same amount; this money was received through a AAA grant to purchase traffic enforcement equipment; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/NEW WORLD CONTRACT FUNDING/SHERIFF

MOTION

A motion was made by Carabelli, supported by Smith, to forward to the Finance Committee a recommendation to concur with the Sheriff's request to amend the Sheriff's 2015 General Fund Budget by increasing revenue by \$72,000, which is revenue coming in from Clinton Township for their share of the maintenance cost, and the corresponding maintenance expense by \$72,000 for the maintenance cost from the New World Contract; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/2014 PORT SECURITY GRANT/SHERIFF

MOTION

A motion was made by Sauger, supported by Mijac, to forward to the Finance Committee a recommendation to approve an amendment to the General Fund Budget of the Sheriff's Department to reduce federal grant revenue by \$220,501, Use of Fund Balance by \$73,500 and Capital Outlay expense in the amount of \$294,001 to account for a reduction in the approved amount of the 2014 Port Security Grant; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Klinefelt and Miller.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

**AGREEMENT WITH BJL ENTERPRISES, LLC/PROGRAM COORDINATOR
FOR REGION 2 HOMELAND SECURITY PLANNING BOARD/EMERGENCY
MANAGEMENT**

Vicki Wolber, Emergency Management and Communications Director, provided an overview.

MOTION

A motion was made by Brown, supported by Carabelli, to forward to the Finance Committee a recommendation to approve the professional services agreement with BJL Enterprises, LLC for services provided as the Program Coordinator for the Region 2 Homeland Security Planning Board (UASI Board) in an amount not to exceed \$90,000 for the term of the agreement.

The following commissioners spoke: Brown, Vosburg and Miller.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

**AGREEMENT WITH SYSTEM PLANNING CORPORATION, TriDATA DIVISION/
FIRE CONSOLIDATION FEASIBILITY STUDY/EMERGENCY MANAGEMENT**

MOTION

A motion was made by Flynn, supported by Duzyj, to forward to the Finance Committee a recommendation to approve the agreement with System Planning Corporation, TriData Division for the performance of the Macomb County Fire Consolidation Feasibility Study (RFP #01-15) in the amount of \$193,321.

The following commissioners asked questions of Vicki Wolber and Mark Deldin, Deputy Executive for the Office of County Executive: Carabelli, Smith, Marino, Vosburg, Klinefelt and Miller.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

**BUDGET AMENDMENT/FIRE CONSOLIDATION FEASIBILITY STUDY/
EMERGENCY MANAGEMENT**

MOTION

A motion was made by Marino, supported by Duzyj, to forward to the Finance Committee a recommendation to approve a 2015 General Fund budget amendment in the amount of \$185,000 in the Emergency Management and Communications Department to provide funding for the Fire Consolidation Feasibility Study; the budget amendment will increase Charges for Services revenue by \$50,000 and Utilization of Prior Year Fund Balance by \$135,000 and increase Contract Services expenditures by \$200,000 and decrease Supplies and Services expenditures by \$15,000; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/FUND 350/EMERGENCY MANAGEMENT

MOTION

A motion was made by Carabelli, supported by Marino, to forward to the Finance Committee a recommendation to approve the FY 2015 budget amendment request from Emergency Management and Communications Department resulting in a net increase of \$4,958,467 in the calendar year Emergency Management Grant Fund (Fund 350); further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

BUDGET AMENDMENT/ADULT DRUG COURT/CIRCUIT COURT

Honorable Denis LeDuc from 42-1 District Court summarized the budget amendment.

MOTION

A motion was made by Carabelli, supported by Sauger, to forward to the Finance Committee a recommendation to approve an increase in the FY 2015 budgeted state revenues and expenditures of the Circuit Court Fiscal Budget in the amount of \$30,500 to account for the amount awarded by the Office of Highway Safety Planning, which

was not included in the FY 2015 budget adopted by the Board of Commissioners in September, 2014; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Miller, Tocco and Klinefelt.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

CIVIL SERVICE COMMISSION 2014 ANNUAL REPORT

MOTION

A motion was made by Sauger, supported by Tocco, to receive and file the Civil Service Commission 2014 Annual Report.

Robert Stanley and Diane McGee, Civil Service Commission members, were present. Mr. Stanley highlighted the report.

The following commissioners spoke: Miller and Sauger.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

ADOPT PROCLAMATION RECOGNIZING MAY 10-16, 2015 AS POLICE WEEK AND MAY 11, 2015 AS PEACE OFFICERS' MEMORIAL DAY IN THE CITY OF WARREN (OFFERED BY DUZYJ, KLINEFELT AND SAUGER)

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Duzyj, supported by Sauger, to recommend that the Board of Commissioners adopt a proclamation recognizing May 10-16, 2015 as Police Week and May 11, 2015 as Peace Officers' Memorial Day in the City of Warren. **THE MOTION CARRIED.**

DISCUSSION ON WAIVING OF CHARTER FOR REHIRE OF RETIRED COURT EMPLOYEE FOR 42ND DISTRICT COURT (MAGISTRATE)

Chair Vosburg explained that in February, the Board approved the rehire of three employees for Circuit Court and 42nd District Court for 90 days. Judge LeDuc requested an opportunity to address the current need for the continued rehire of the part-time Magistrate for the 42-1 District Court after the 90 days end.

Judge LeDuc provided historical information, explained the power and responsibilities of a magistrate and expressed support of the proposed rehire citing the benefits of

continuity, experience, training and knowledge that would be retained by going forward with this employee.

Also in attendance were Chief Circuit Court Judge John Foster and Joe Plawecki, the part-time Magistrate for 42-1 District Court.

The following commissioners spoke: Flynn, Vosburg, Miller, Brown, Klinefelt and Marino.

MOTION

A motion was made by Carabelli, supported by Tocco, to receive and file discussion on the 42nd District Court Magistrate issue. **The Motion Carried.**

PRESS RELEASE-PUBLIC SATISFACTION SURVEY RESULTS FOR 16TH CIRCUIT, PROBATE AND 42ND DISTRICT COURTS

MOTION

A motion was made by Marino, supported by Miller, to receive and file the press release issued by the Chief Circuit Court Judge regarding the public satisfaction survey results for the 16th Circuit, Probate and 42nd District Courts. **The Motion Carried.**

PRESENTATION ON MACOMB COUNTY 16TH JUDICIAL CIRCUIT COURT NEW JUDGESHIPS REQUEST (FOR INFORMATION ONLY)

Honorable John Foster, Chief Judge for Circuit and Probate Courts; Honorable James Biernat, Chief Judge Pro-Tem for Circuit and Probate Courts; Honorable Kathryn Viviano, Presiding Judge for Family Division; Honorable Richard Caretti, Presiding Judge for Civil/Criminal Division; Jennifer Phillips, Court Administrator; John Nizol, Legal Services Director; and Lisa Ellis, Chief of Specialty Court Services, were in attendance. Background information was introduced for commissioners' preliminary review regarding an upcoming restructuring proposal from the courts which includes the creation of one additional Circuit Court judgeship in 2017 and a second additional judgeship in 2019.

The following commissioners spoke: Smith, Miller, Duzyj, Marino, Sauger, Brown, Klinefelt and Flynn.

MOTION

A motion was made by Carabelli, supported by Miller, to receive and file the presentation on the Macomb County 16th Judicial Circuit Court new judgeships request. **The Motion Carried.**

ADJOURNMENT

MOTION

A motion was made by Brown, supported by Smith, to adjourn the meeting at 11:19 a.m. **The Motion Carried.**

A handwritten signature in cursive script that reads "Corinne Bedard".

Corinne Bedard
Committee Reporter